

## Agenda at a Glance – Day 1

### Before you begin...

#### INTRODUCTION

- Letter to the Facilitator
- How to Use this Manual
- Course Materials
- Handout Packets

#### SETUP

- Room Setup
- Disability Simulation Station Setup

### Day 1

#### OPENING .....45 min.

- Establishing the Learning Environment
- Introductions and Icebreaker
- Handout Packets
- About This Course
- Course Objectives

#### RESPITE .....20 min.

#### DISABILITY AWARENESS .....60 min.

- Person First Language
- Updated Language
- What Are You Staring At?
- Disability True and False Activity

#### DISABILITY SIMULATION STATIONS .....45 min.

- Blind Simulation (1)
- Physical Disability Simulation (2)
- Attention and Communication Difficulties Simulation (3)
- Fine Motor Difficulties Simulation (4)

#### VISION AND HEARING .....10 min.

#### DISABILITY INFORMATION .....10 to 20 min.

- Disability Characteristics

#### POSITIONING .....40 min.

- Lifting Safety

#### SEIZURES .....30 min.

- Four Types of Seizures
- First Aid for Seizures

#### WRAP UP .....20 min.

- Toss-n-Tell

## Agenda at a Glance – Day 2

### Day 2

#### OPENING ..... 20 min.

- Welcome
- Course Objectives
- Assistive Technology

#### COMMUNICATION ..... 45 min.

- Communication Systems and Devices
- Total Communication
- Sign Language

#### BEHAVIOR ..... 20 min.

- Tips for Managing Behavior
- Some Phrases to Use if the Child Can Understand

#### SAFETY ..... 20 to 30 min.

- Safety Survey
- General Safety Rules

#### A SICK CHILD ..... 5 to 10 min.

- Changes That Might Indicate Illness

#### WHAT DO YOU DO WITH THE CHILD? ..... 45 min.

- Your Goodie Bags
- Adapting Activities

#### COMMUNICATING WITH THE FAMILY ..... 30 to 45 min.

- About Our Family Booklet
- Working With the Family
- Communication Tips
- Asking Questions

#### PARENT TALK ..... 30 min.

#### RESPITE: A WORLD OF RELIEF ..... 20 min.

#### THE JOB CHECKLIST ..... 10 to 20 min.

#### WRAP UP ..... 20 to 30 min.

- Toss-n-Tell
- Evaluations
- Certificates

